



# Meadow Springs Presbyterian Church

325 Silver Meadows Drive, Richland, Washington 99352  
509-627-4190

[www.meadow-springs.org](http://www.meadow-springs.org)

[office@meadow-springs.org](mailto:office@meadow-springs.org)

[YouTube: "Meadow Springs Presbyterian Church"](https://www.youtube.com/channel/UC...)

## Music Director Position Announcement

### Position Details:

- Part-time salaried (exempt) staff position, 10 hours per week
- Pay range \$23.00 to \$25.00/hr, depending upon experience
- 2 weeks paid vacation (20 working hours) to start, including 2 Sundays, and thereafter according to vacation policy

### Position Summary

*This position is responsible for participating and leading in worship music for Sunday and special services, for leading music practices, and for providing related administrative support. Collaborates with the Pastor to execute the overall vision and growth of our music ministry.*

### Job Responsibilities

- Lead worship music each Sunday morning by singing and, at appropriate times, playing guitar, piano, and/or organ.
- Direct the choir/ensemble each Sunday from September through May
- Identify and recruit musical resources and encourage the congregation's participation in worship music
- Organize and lead weekly rehearsals for the choir/an ensemble and, as needed, with other congregational musicians
- Meet weekly with the Pastor and staff to plan worship services
- Find appropriate new music and assist the Pastor in song selection for services
- Communicate with the relevant staff person(s) by Wednesday of each week with the titles of the prelude, postlude, offertory, anthem, and any other special music for inclusion in projections and/or bulletins.
- Meet monthly with the Worship Ministry Team to plan overall direction for worship and music
- Provide music support for all major services of the church year, including Ash Wednesday, Palm Sunday, Maundy Thursday, Good Friday, Easter, Pentecost, and Christmas Eve.
- Provide music for special events – such as church-related activities, weddings, funerals, etc. – as arranged and in consultation with the Pastor and/or Worship Elder.
- Maintain files of music and charts and/or oversee volunteers doing the work

### Skills, Abilities, and Knowledge

- Ability to engage the heart of the people through music using the great hymns of the past, beloved praise songs as well as current worship music
- Proficiency in singing and playing instruments including piano, guitar, organ, etc.
- Ability to direct a choir or an ensemble of musicians
- Ability to provide leadership and direction to volunteer musicians and contracted professionals



# Meadow Springs Presbyterian Church

325 Silver Meadows Drive, Richland, Washington 99352  
509-627-4190

[www.meadow-springs.org](http://www.meadow-springs.org)

[office@meadow-springs.org](mailto:office@meadow-springs.org)

[YouTube: "Meadow Springs Presbyterian Church"](https://www.youtube.com/channel/UC...)

- Knowledge of instrumental and vocal music
- Knowledge and appreciation of and/or willingness to learn about spiritual music, both past and present, distinctive to the Presbyterian understanding of worship
- Possesses a teaching heart and a collaborative work style
- Ability to engage people with a variety of communication styles
- Exhibits initiative in carrying out their work
- Possesses organizational skills

## **Other Requirements**

- Must have a strong Christian faith and ability to demonstrate that faith in their music ministry
- Committed to the Meadow Springs Presbyterian Church community
- Possesses a passion for music and understands the role it plays in congregational worship and spiritual growth
- Willingness to learn (if doesn't already possess knowledge of) Reformed style of worship

## **About Meadow Springs**

We are a Presbyterian Church USA (PCUSA) congregation. We follow a thoughtful yet energetic rhythm – or liturgy – in our worship. We sing together, we recite together, and we pray together. For our worship music, we draw from a wide range of musical expressions which can include lyrics and music written hundreds of years ago as well as lyrics and music written last year. Instruments may include vocals accompanied by two or more of piano, guitar, and other instruments. Visit our website [www.meadow-springs.org](http://www.meadow-springs.org) for more information about the church and our ministry. Visit our YouTube channel "Meadow Springs Presbyterian Church" to experience our worship.

Staff consists of a full time Pastor and other part time positions, including Administrative Assistant, Youth Leader, Technology Coordinator, Children and Family Ministries Coordinator, and Music Director.

If interested, please complete and submit the attached application form to the church's main office (325 Silver Meadows Dr., Richland, WA 99352) or to the church's email inbox ([office@meadow-springs.org](mailto:office@meadow-springs.org)). Application forms may be obtained by emailing [office@meadow-springs.org](mailto:office@meadow-springs.org) or by downloading from our website. Resumes, as appropriate, may also be submitted in addition to the application form.



# Meadow Springs Presbyterian Church

325 Silver Meadows Drive, Richland, Washington 99352

509-627-4190

[www.meadow-springs.org](http://www.meadow-springs.org)

[office@meadow-springs.org](mailto:office@meadow-springs.org)

[YouTube: "Meadow Springs Presbyterian Church"](https://www.youtube.com/channel/UC...)

## Music Director Application Form

Full Legal name:	
Preferred name:	
Mailing address:	
Email address:	
Phone number:	
Years of related experience:	
Are you eligible to work in the United States?	

*Responses to the following may be typed on a separate page and attached.*

**1. Related education and/or training (please include institution/organization and dates; resume may be attached):**

List

**2. Related work history and/or experience (please include employer/organization, position, dates; resume may be attached):**

List



# Meadow Springs Presbyterian Church

325 Silver Meadows Drive, Richland, Washington 99352  
509-627-4190

[www.meadow-springs.org](http://www.meadow-springs.org)

[office@meadow-springs.org](mailto:office@meadow-springs.org)

[YouTube: "Meadow Springs Presbyterian Church"](https://www.youtube.com/channel/UC...)

**3. How has God led you to consider directing music ministry in the church?:**

Answer

**4. How could your skills and experience benefit our congregation?:**

Answer

**5. References (*List 3 and include name; relationship; contact information – address, phone, email*):**

Submit completed application form to  
church's main office (325 Silver Meadows Dr., Richland, WA 99352)  
or church's email inbox ([office@meadow-springs.org](mailto:office@meadow-springs.org)).